



Accelerating Medicaid Revenue  
for School Districts Nationwide.

# **Missouri School District Administrative Claiming**

*Missouri Accelify Medicaid Consortium*

*Random Moment Sample Participant Training*



## Training Objectives

- 🔥 **What is Missouri School District Administrative Claiming (SDAC)?**
- 🔥 **Why were you chosen to participate?**
- 🔥 **What is Medicaid?**
- 🔥 **Who is covered by Medicaid?**
- 🔥 **What documentation is required?**
- 🔥 **How to fill out an RMS form?**
- 🔥 **Review of Activity Codes**



## **What is Missouri SDAC?**

Department of Social Services (DSS), MoHealthnet Division (MHD), and individual school districts are able to share in the responsibility for promoting access to health care for students in the school system, preventing costly or long term health care problems for at risk students and coordinating students' health care needs with other providers.



## **What is Missouri SDAC?**

Many of the activities performed by school district staff meet the claimable criteria for Medicaid administrative claiming. The primary purpose of administrative claiming is to reimburse school districts for these activities, where allowed.



## Why Were You Chosen?

Your school district chose you to participate because as part of your routine job tasks you may provide:

- Referral, coordination and monitoring the delivery of health care services.
- Linking the child and family to an ongoing health care delivery system; and
- Building and sustaining state and local partnerships for delivery of medical and dental services.



## What is Medicaid?

- Medicaid is a federally funded, health insurance program for low income and needy people.
- For children under age 21 and Early & Periodic Screening, Diagnosis and Treatment (which in Missouri is known as Healthy Children and Youth Program [HCY]), which includes all medical services determined medically necessary by medical personnel.



## Who is Covered by Medicaid?

- Children in families who are eligible for cash assistance under Temporary Assistance to Needy Families (TANF), and Supplemental Security Income.
- Children for whom adoption assistance or foster care payments are made.
- Certain other low-income children may be eligible.
- Children with certain disabilities.



## Examples of MO Medicaid Covered Services:

- Hospital Services
- Inpatient and Outpatient
- Case Management
- Dental Services
- Immunizations
- Physical, Occupational and Speech Therapy
- Hearing Services
- Home Health
- Lab & X-ray
- Prescription Drugs
- Physician Services
- Medical Supplies and Equipment
- Inpatient Psychiatric Services
- Substance Abuse Treatment
- Vision Services



## What Is School District Medicaid?

### ADMINISTRATIVE CLAIMING (SDAC)

- 🔥 Outreach to Medicaid & HCY eligible children and families
- 🔥 Assistance with the Medicaid Application Process
- 🔥 Referring Students for Health Services
- 🔥 Coordination with other Health Care Providers
- 🔥 Arranging for Special Transportation
- 🔥 Medicaid / Medical Training

**FOR ALL CHILDREN POTENTIALLY ELIGIBLE FOR MEDICAID**



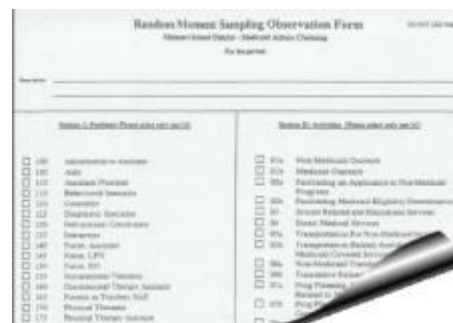
## Who is Covered by Medicaid?

It is important to note that for Administrative Claiming activities it is **NOT** necessary to know which children are Medicaid eligible.



## What Documentation is Required?

- Time is recorded by a process called Random Moment Sampling (RMS)
- In order to obtain reimbursement, staff must briefly describe the activity at the requested moment in time on the comment line of the RMS form



Random Moment Sampling Observation Form	
For the period: _____	
<input type="checkbox"/> 100 Administrative Activities	<input type="checkbox"/> 214 Non-Medicaid Outreach
<input type="checkbox"/> 101 ABA	<input type="checkbox"/> 215 Medicaid Outreach
<input type="checkbox"/> 102 Behavioral Planning	<input type="checkbox"/> 216 Planning an Application to the Medicaid Program
<input type="checkbox"/> 103 Behavioral Services	<input type="checkbox"/> 217 Building Medicaid Eligibility Determination
<input type="checkbox"/> 104 Coverage	<input type="checkbox"/> 218 Social Retention and Education for non-Medicaid
<input type="checkbox"/> 105 Diagnostic Services	<input type="checkbox"/> 219 Social Medical Screen
<input type="checkbox"/> 106 Instructional/Consultative	<input type="checkbox"/> 220 Transportation for Non-Medicaid
<input type="checkbox"/> 107 Language	<input type="checkbox"/> 221 Transportation Related Activities
<input type="checkbox"/> 108 Family Assessment	<input type="checkbox"/> 222 Medicaid Covered Services
<input type="checkbox"/> 109 Home LPI	<input type="checkbox"/> 223 Non-Medicaid Outreach
<input type="checkbox"/> 110 Home SSI	<input type="checkbox"/> 224 Transportation Related
<input type="checkbox"/> 111 Instructional Services	<input type="checkbox"/> 225 Transportation Related
<input type="checkbox"/> 112 Developmental Services	<input type="checkbox"/> 226 Program Planning
<input type="checkbox"/> 113 Diagnostic/Therapy Services	<input type="checkbox"/> 227 Program
<input type="checkbox"/> 114 Parent or Teacher Staff	<input type="checkbox"/> 228 Program
<input type="checkbox"/> 115 Physical Therapy	<input type="checkbox"/> 229 Program
<input type="checkbox"/> 116 Physical Therapy	<input type="checkbox"/> 230 Program
<input type="checkbox"/> 117 Physical Therapy	<input type="checkbox"/> 231 Program



## What is RMS?

- Random Moment Sampling (RMS) is a federally accepted method for documenting the time spent on Medicaid administrative activities.
- The RMS System compiles employee data from each participating school district to form a statewide sample pool.
- From this statewide pool, names are randomly selected and paired with random moments in time to create — “sample moments.”



## What is RMS?

- 👉 Each “sample moment” is printed on a form and sent to each school district (SDAC) coordinator for distribution.
- 👉 Employees complete the sample form at the “sample moment” and return the form to the district coordinator, who then forwards the completed forms to the Accelify Consortium.
- 👉 **The sample forms take no longer than a minute to complete!!**
- 👉 All forms must be returned in order to obtain a statistically valid sample.



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# Thank you for your participation!

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